



Calgary Dragon Boat Society ("CDBS")  
2012  
Practice Registration Form

**Team Information**

Team Name:	
Contact Information	Captain:
	Email:
	Phone:

**Coach Required?**

<input type="checkbox"/> No	Please provide your coach's name and contact information Name: Email: Phone:
<input type="checkbox"/> Yes	A coach will be assigned to the team once the team's practice schedule has been confirmed. Coach fee per practice session = \$60.00

**Steersperson Required?**

<input type="checkbox"/> No	Please provide the following:  <u>Primary Steersperson</u> Name: Email: Phone:  <u>Secondary Steersperson</u> Name: Email: Phone:
<input type="checkbox"/> Yes	A steersperson will be assigned to the team once the team's practice schedule has been confirmed. Steersperson fee per practice session = \$60.00

Note; Only CDBS approved steersperson will be allowed to steer teams during dragon boat practices.



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**Captain, Coach and Steersperson Responsibility**

- Complete a mandatory orientation and safety session prior to the team's first practice. A team will not be allowed on the water until this is completed.
- Communicate the information provided in the orientation and safety session to their respective teams and any new members to the team during the practice session.
- Uphold the rules and regulations as reviewed and documented in the orientation and safety session. Failure to do so will result in possible revoking of future practices with no refund.
- Ensure ALL team members have completed and signed a participant waiver form and submitted to the practice coordinator prior to participant's first practice.
- Ensure ALL team members have completed and signed the team practice roster.
- Ensure a CDBS approved steersperson is steering each practice.

**Practice Request Guidelines**

Practice Frequency	Guideline
1 Practice per week	Any practice time slot may be requested
2+ Practice per week	First practice can be any time slot, all other practices can only be non-peak times.

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Peak	Peak	Peak	Peak	Non-Peak	Non-Peak	Non-Peak

**Practice Times**

	Time Slot	Practice Times
Weekday (Mon – Fri)	Slot 1	6:00pm – 7:15pm
	Slot 2	6:15pm – 7:30pm
	Slot 3	7:15pm – 8:30pm
	Slot 4	7:30pm – 8:45pm
Weekend (Sat – Sun)	Slot 1	9:00am – 10:30am
	Slot 2	10:30am – 12:00pm
	Slot 3	12:00pm – 1:30pm
	Slot 4	1:30pm – 3:00pm
	Slot 5	3:00pm – 4:30pm
	Slot 6	4:30pm – 6:00pm



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**Practice Time Request**

Please fill in your practice requests in the following table. Please indicate the "Day of Week" and the "Time Slot".

	1 practice / week	2 practice / week	3 practice / week
1 <sup>st</sup> choice			
2 <sup>nd</sup> choice			
3 <sup>rd</sup> choice			

**Practice Fees**

- **Practice fee is \$70 per practice**
- All teams must become member of the Calgary Dragon Boat Society. Fees are \$5/person or \$100/team annually (team consists of up to 26 members)
- All practice fees must be paid at the end of each month. Failure to do so may result in cancellation of future practices. A team may choose to pay all practice up front once their request has been confirmed.
- Teams returning to dock late will be charged \$70 per occurrence.

**Payment Options**

At this time, cheques will be the only form of accepted payment. Cheques should be made out to the **Calgary Dragon Boat Society**.

Please mail the completed form and payment to the following address:

510 – 606 – 4<sup>th</sup> Street SW  
Calgary, AB, T2P 1T1  
**Attention: Shane Martin**

Registration forms can be sent electronically in advance to facilitate scheduling. Please send form to the following email address: [cdb\\_s\\_practice@yahoo.com](mailto:cdb_s_practice@yahoo.com) or Fax:403-668-1663

**Practice cancellations and Refund policies**

- You require a minimum of 12 paddlers (not including the drummer and steersperson). You will not be allowed on the water if you do not meet this requirement and no refunds will be given.
- Refunds/credits will only be offered if boat patrol cancels practice prior to the team launching from the docks.
- Each team is expected to be back at the end of their time slot. Late teams may have to pay for the affected team's practice fee and/or lose their future practice times.
- Cancellations with refund will be granted if 72 hours notice is provided in writing (email) prior to the practice.